

Are you ready for Brexit ?

You and your family members will need to apply to the **EU Settlement Scheme** to continue living in the UK after 31 December 2020.

What is the EU Settlement Scheme?

The EU Settlement Scheme allows you and your family members to continue to live, work and study in the UK. It means you'll be able to:

- ✓ Work in the UK
- ✓ Use the NHS
- ✓ Enrol in education or continue studying
- ✓ Access public funds such as benefits and pensions, if you're eligible for them
- ✓ Travel in and out of the UK

Who is eligible?

| | | |
|--|---|---|
|  Iceland |  Malta |  Slovenia |
|  Portugal |  Germany |  Denmark |
|  Croatia |  Netherlands |  Liechtenstein |
|  Romania |  Austria |  Spain |
|  Republic of Cyprus |  Greece |  Estonia |
|  Italy |  Norway |  Lithuania |
|  Slovakia |  Belgium |  Sweden |
|  Czech Republic |  Hungary |  Finland |
|  France |  Poland |  Luxembourg |
|  Latvia |  Switzerland |  Bulgaria |

What about family members of eligible EU citizens?

If you get settled or pre-settled status, your close family members can join you in the UK before 31 December 2020 and they'll need to apply for the EU Settlement Scheme as your family member. You'll be able to bring close family members to the UK after 31 December 2020 if both of the following apply:

- ✓ Your relationship with them began before 31 December 2020
- ✓ You are still in the relationship when they apply to join you

What's the difference between settled and pre-settled status?

Settled status: You will be eligible for settled status if you've been living in the UK for **more than 5** continuous years. With settled status, there is **no time limit** on how long you can stay in the UK.

Pre-settled status: You will be eligible for pre-settled status if you've been living in the UK for **less than 5** years. With pre-settled status, you are able to stay in the UK for 5 years.

If you receive pre-settled status, you can apply for settled status as soon as you've been living in the UK for 5 years continuously.

When can I apply?

The application process has been open since 30 March 2019 and you will be able to apply until **30 June 2021**. Your rights will remain unchanged until then, provided you were a resident in the UK by 31 December 2020.

We would encourage you to confirm your status in the UK as soon as possible, by following the proving your status steps on the gov website, so that we can update our records.

How do I apply?

To apply for settled or pre-settled status, you will need to complete a short online application form. You can do this on a computer, tablet or mobile phone.

The application



Verify your identity and nationality by scanning your passport, national identity card, or biometric residence card (if you are a non-EU citizen). You will also have to upload a photograph of yourself. Alternatively, you can send relevant documentation by post.



Confirm your residence. Provide your National Insurance number, if you have one. In some cases, other documentation may need to be provided. You can upload these to your application.



Complete the criminality check by declaring any criminal convictions. Only serious or persistent criminality will affect your application.

Viewing and proving your status

If your application is successful, you'll be given either settled or pre-settled status. The Home Office will then email you a link to an online service which you can use to view and prove your status.

please follow the steps on the link <https://www.gov.uk/prove-right-to-work> and where asked for your business email, please insert **brexit@mitie.com**. This will automatically send your status code to us.

If you're not given this option, please email brexit@mitie.com with your settled status 9 digit code and your full name.

You will only receive a physical document if both of the following apply:

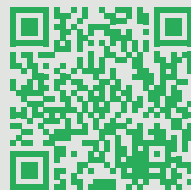
- ✓ You're from outside the EU, EEA or Switzerland
- ✓ You do not already have a biometric residence card

If you want to spend time outside the UK

If you have settled status, you should be able to spend up to 5 years in a row outside the UK without losing your status. This is still subject to approval by Parliament.

If you have pre-settled status, you can spend up to 2 years in a row outside the UK without losing your status. You will need to maintain your continuous residence if you want to qualify for settled status.

Where to go for more support



Scan the QR code with your phone's camera or visit: gov.uk/settled-status-eu-citizens-families



Alternatively, you can email your questions to brexit@mitie.com